



# Rolvenden Parish Council

Minutes of a meeting of Rolvenden Parish Council held in Rolvenden Village Hall on 9<sup>th</sup> December 2021 at 7.30pm.

Present: Cllr Mrs D Curtain (Chairman), Cllr E Barham, Cllr S Bryant, Cllr A Johnstone, Cllr Mrs F May, Cllr Mrs I Newman, and Cllr Mrs T Turner.

In attendance: Peter Setterfield PSLCC, Parish Clerk and Responsible Officer.

Also present: 4 members of the public

**645. Apologies for absence:**

Cllr G Tiltman and Cllr Mrs L Walker, Ashford Borough Councillor K Walder

**646. Declarations of Interest:**

**a. Declarations of Members' Disclosable Pecuniary Interests:**

None.

**b. Declarations of Members' Other Significant Interests:**

Cllr Mrs D Curtain, trustee of War Memorial Trust.

Cllr Mrs I Newman, trustee of War Memorial Trust, trustee of the Non-Ecclesiastical Charities.

Cllr E Barham trustee of Basil Russel Trust, trustee of the Windmill Trust, Royal British Legion.

**c. Declarations of Members' Other Interests:**

None

**647. Public Participation:**

There were no comments from the public.

**648. Minutes:**

The minutes of the Parish Council meeting held on 18<sup>th</sup> November 2021 were submitted, agreed as a true record to be signed by the Chairman.

**649. Planning:**

**21/01977/AS & 21/01975/AS Little Halden Oast, Tenterden Road, Rolvenden –** Erection of detached double garage and store; replace windows and external doors; install air bricks within the external walls and install a set of bi-folding doors.

**21/01975/AS Resolved: The Parish Council supports the application.**

**21/01977/AS Resolved: The Parish Council object to the construction of a detached double garage. Planning application 11/00472/AS granted permission for a secure two bay garage building with ancillary office space in the roof void with a condition of grant that the garage building shall not be used as primary accommodation at any**

time. The current application shows this building as an annexe in the same position albeit with an extension.

**Any further development of the site would be unjustified and harmful to the amenity of the area.**

**21/02004/AS 7 Maytham Road, Rolvenden** – Essential repairs to timber-frame, minor brick repairs and replacement render infill panels to first floor. Strengthening work to existing attic space and replacement loft hatch.

**Resolved: The Parish Council supports the application.**

**21/01826/AS Land Rear of Redwood, Tenterden Road, Rolvenden** – Erection of 8 no. detached dwellings with associated landscaping, car ports and access. (further documents submitted subsequent to Parish Council decision).

**Resolved: The Parish Council would like to add the following comments to its earlier submission having been made aware of revised plans for the entrance to the proposed development. Whilst the siting of the buildings is located within the area designated for development, it has been noted that the access road is in fact situated on land adjacent to Redwood which is not part of the land allocation as defined in the Rolvenden Neighbourhood Plan and also outside of the built confine of Rolvenden.**

**The Neighbourhood Plan quotes the site as having a capacity for up to 10 dwellings but could incorporate Redwood and the garden. It was assumed that the access would be through Redwood not the adjoining land it is this aspect that the Parish Council is objecting to.**

**650. Finance:**

Schedule of payments

Staff costs	£1,027.90
Litter Picking	£120.00
Kent County Council	£285.00 (traffic survey)
D Curtain	£39.99 (reimbursement)
Rubric Creative	£708.00 (VAT £118.00)

Funds received in November

Ashford Borough Council isolation fund £420.00

Kent County Council phone box project £1,498.00

Councillors Mrs D Curtain and Mrs I Newman verified the entries through the bank account.

**Resolved:**

- 1. To authorise the payments contained in the schedule**
- 2. To receive and note the financial movements for the period 1st April 2021 to 30<sup>th</sup> November 2021.**

**651. Pollen Bars:**

The planned meeting with the conservation group, Borough Council and County Council did not take place due to technical difficulties with rural broadband, this has been rearranged.

The Bumblebee Conservation Trust have planted an area of the Layne Playing Field with wild flower seeds. They have applied for lottery funding but have asked if the Parish Council can provide a letter of support for the application. It was agreed that the Parish Council would provide a letter.

**652. Street Lighting from the Church to Monypenny:**

Legislation allows Parish Councils to install street lighting subject to gaining approval from the local Highways Authority. Kent Highways have been contacted to ascertain what permissions are required and potential costs.

Kent Highways advise that a licence is required for the first year this will cost £800 per streetlight, and £400 for subsequent years. Contact has been made with the supplier used by Kent Highways who have provided an indicative quotation which is subject to survey, a conventional streetlight system would require trenching, cabling and cost of electricity approx. £22,000. A solar system approx. £10,000.

**Resolved: In view of the costs and the budgetary implications it was agreed not to proceed with the project at this time.**

**653. Budget 2022 / 2023:**

**Report RPC/21/12** concludes the budget making process for the financial year 2022 / 2023 and makes recommendations to enable the Parish Council to set its Precept for 2022 / 23 and to notify the tax collecting authority, Ashford Borough Council, in accordance with statutory legislation before 7<sup>th</sup> January 2022.

**Resolved:**

- 1. To receive and note Report RPC/21/12**
- 2. To determine the Parish Council's budget for 2022 / 2023 as set out below**
- 3. To confirm the Precept for 2022 / 2023 in accordance with the provisions in Sections 39, 41 and 50 of the Local Government Finance Act 1992.**
- 4. To authorise the Parish Clerk and Responsible Financial Officer of the Parish Council to sign the Precept demand on Ashford Borough Council.**

Audit	£600
Bank charges	£72
Contingency	£5,200
Donations	£100
Grounds maintenance	£12,000
Insurance	£900
Meetings	£200
Phone boxes	£150
Postage	£20
Staff costs	£13,000
Stationery	£200
Subscriptions	£900
Training	£400
Defibrillator	£300
Xmas tree	£500
Jubilee celebrations	£500
<b>Total</b>	<b>£35,042</b>
Financed by	
Precept	£32,482
Churchyard maintenance	£2,320

War Memorial maintenance	£240
<b>Total</b>	<b>£35,042</b>

**654. Phone Boxes:**

Ashford Borough Council have now decided that the Parish Council does not need to apply for listed building consent.

The box at the Layne has had the gloss paint applied and plans are in place to install the glass panels over the next few days.

**655. Stolen funds:**

The letter has been sent to Lloyds Bank by Whitehead Monckton and a signature obtained confirming delivery, however Lloyds have as yet not responded. The Council were asked if it wished to commit a further £500 for the Solicitor to write to the insurance company.

**Resolved that no further funds would be allocated in attempts to retrieve the stolen funds from the Insurance Company. It was further agreed that a decision would be made at the next meeting regarding the possibility of contacting the financial pages of the National press.**

**656. Land bequest:**

No progress to report at this stage.

**657. Platinum Jubilee Events:**

Councillor Barham reported that the bonfire would be lit at 9.20pm on 2<sup>nd</sup> June on land opposite Mill House. Cranbrook Town Band will be providing the musical entertainment from 7.30 pm. The Lord Lieutenant has been invited to light the bonfire. Fireworks will be launched from both the ground and from a helicopter. It has been decided that attendance needs to be booked via the Hole Park website and tickets would only be issued to those with a local postcode. There is no cost to the Parish for the fireworks which are being financed by Hole Park.

**658. Other items for information:**

As part of the Jubilee celebrations the Parish Council have been offered 20 fruit trees to be planted in the Parish, this will be discussed at the next meeting.

Parking in Sparkeswood Avenue is becoming an issue again and will be discussed at the next meeting.

There being no further business the meeting closed at 8.55 pm.