



Rolvenden Parish Council

Minutes of a meeting of Rolvenden Parish Council held in Rolvenden Village Hall, Rolvenden on 18th May 2023 at 7.30pm.

Present: Cllr Mrs D Curtain (Chairman), Cllr Mrs L Barwise, Cllr Mrs D Bray, Cllr S Bryant, Cllr N Cackett, Cllr K Walder, and Cllr Mrs L Walker.

In attendance: Peter Setterfield PSLCC, Parish Clerk and Responsible Financial Officer.

Also present: 6 members of the public

876. Apologies for absence:
Cllr E Barham

Resolved: To permit Cllr Barham to sign his declaration of acceptance of office at the next scheduled meeting of the Parish Council.

A one minute silence was observed in remembrance of A Johnstone who stood as Parish Councillor for the last four years who recently passed away.

877. To elect the Chairman of the Parish Council for the municipal year 2023/2024 and to receive the declaration of acceptance of office.
There being only one nomination

Resolved: To appoint Cllr Mrs D Curtain as the Chairman of the Parish Council for the municipal year 2023/2024.

878. To elect the Vice-Chairman of the Parish Council for the municipal year 2023/2024 and to receive the declaration of acceptance of office.
There being only one nomination

Resolved: to appoint Cllr Mrs L Walker as Vice-Chairman of the Parish Council for the municipal year 2023/24.

879. Declarations of interest:

- a. Disclosable Interests:** Under the Localism Act 2011 to be made relating to items on the agenda.
None
- b. Other Significant Interests:** Under the Code of Conduct adopted in May 2021 by the Parish Council, to be made relating to items on this agenda.
Cllr Mrs D Curtain, Trustee of War Memorial Trust.

- c. **Other Interests:** not requires to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.
Cllr K Walder as the current ward member of Ashford Borough Council will not take part in matters relating to planning.

880. Public Participation: This is an opportunity for members of the public to speak prior to the beginning of the business of the main Parish Council Meeting.

This session is at the discretion of the Chairman and will be limited to three minutes per individual unless the subject in question warrants further time. This session does not form part of the official minutes.

A resident voiced their concerns regarding the planning application for Korkers Sausages.

881. Ashford Borough Councillor's Report:

Cllr Walder reported that Rolvenden had the highest elector turnout for the election of the Borough.

Now that the election has taken place the Housing Department at Ashford Borough Council will start to progress the plans for the redevelopment of the old vicarage.

882. Minutes:

The minutes of the Parish Council meeting held on 20th April 2023 were submitted, agreed as a true record and signed by the Chairman.

883. Planning:

Planning application PA/2023/0757 – Korkers Sausages Ltd, High Street, Rolvenden – removal of boundary hedge and replacement with 2.40m high acoustic fencing.

Resolved: The Parish Council object to the application on the grounds that the proposed fence is lower than the existing hedge which is a wildlife haven. There is no evidence to suggest that noise levels will be reduced.

Planning application PA/2023/0814 – 3 Holcombe House, Rolvenden Hill, Rolvenden – New outbuilding to form summerhouse and garden shed.

Resolved: The Parish Council has no objection to the proposals, it has noted that the photographs referred to in the design and access statement are not shown.

Planning application PA/2023/0527 – 34 High Street, Rolvenden – Erection of two bay garage with attached store.

Resolved: The Parish Council has no objection to the proposals.

Planning application PA/2023/0408 – Apartment 1, Great Maytham Hall, Maytham Road, Rolvenden – Listed Building Consent for the refurbishment of 8 sash windows.

Resolved: The Parish Council has no objection to the proposals.

884. Standing Orders:

A review of the Standing Orders has been undertaken and they conform to the current model Standing Orders provided by the National Association of Local Councils.

885. Financial Regulations:

A review of the Financial Regulations has been undertaken and they conform to the current model Financial Regulations provided by the National Association of Local Councils.

886. Appointment to outside bodies:

Councillors are asked to nominate 4 trustees for the Rolvenden War Memorial Trust and 1 member to attend Village Hall management committee meetings.

The Council is asked to nominate 2 members to attend meetings of the Ashford Committee of the Kent Association of Local Councils.

Resolved: to nominate Cllr Mrs D Curtain, Cllr S Bryant, K Linklater and J Ralph as trustees for the War Memorial Trust.

To nominate Cllr Mrs L Walker to attend meetings of the Village Hall Management Committee

To nominate Cllr Mrs D Curtain and Cllr N Cackett to attend meetings of the Ashford Committee of the Kent Association of Local Councils.

887. General Power of Competence:

Report RPC/23/01; the Localism Act 2011 introduced the General Power of Competence as a replacement for S137 of the Local Government Act 1972 for Parish Councils to use subject to strict conditions being complied with.

Resolved:

- 1. To receive and note Report RPC/23/01**
- 2. The Parish Council resolves from 18 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.**

888. Meetings:

The following dates are proposed for the Parish Council meetings:

15th June 2023
20th July 2023
17th August 2023
21st September 2023
19th October 2023
16th November 2023
7th December 2023
18th January 2024
15th February 2024
14th March 2024
18th April 2024

889. Finance:

Schedule of payments:

Staff costs	£1,362.71
Litter Picking	£120.00
D Ward Electrical	£2,202.52

Star Inn £40.00
Field Water Installations £7,362.66 (VAT £1,227.11)

Funds received in April
Precept £16,893.00

Cllr Mrs D Curtain verified the entries through the bank account.

Cllr Bryant expressed his objection to the fact that a detailed breakdown of the staff costs is not provided. The Chairman responded that the information is protected under Data Protection Regulations.

Resolved:

- 1. To receive and note Report RPC/23/02**
- 2. To receive and acknowledge the financial movements for the period 1st April 2023 to 30th April 2023.**

The Parish Council is asked to nominate 3 members to act as signatories to the bank account as replacement for those that did not stand for re-election.

Resolved: to add Councillors Mrs L Barwise, K Walder and Mrs L Walker as signatories to the bank account as replacement for those councillors who did not stand for re-election.

890. Rolvenden Club:

Confirmation has been received from Ashford Borough Council that the Full Moratorium has been activated and as such the owners of the club may continue to market the asset and negotiate sales, but they may not exchange contracts (or enter into a binding contract to do so later). They may, however, sell the asset to a community interest group during the Full Moratorium Period.

891. Other items for information

A vote of thanks was proposed to Cllr Walker and her team for organising a very successful event for the coronation despite the poor weather conditions.

There being no further business the meeting closed at 8:30pm.