



Rolvenden Parish Council

Minutes of a meeting of Rolvenden Parish Council held in Rolvenden Village Hall, Rolvenden on 16th November 2023 at 7.30pm.

Present: Cllr Mrs D Curtain (Chairman), Cllr E Barham, Mrs L Barwise, Cllr Mrs D Bray, Cllr S Bryant, Cllr N Cackett, Cllr J Kelly and Cllr K Walder.

In attendance 2 members of the public

958. **Apologies for absence:**

Cllr Mrs L Walker (Vice-Chairman)

959. **Declarations of interest:**

a. **Disclosable Interests:** Under the Localism Act 2011 to be made relating to items on the agenda.

None.

b. **Other Significant Interests:** Under the code of conduct adopted in May 2021 by the Parish Council, to be made relating to items on this agenda.

Cllr Mrs D Curtain War Memorial Trust

Cllr E Barham trustee of Basil Russel Trust, trustee of the Windmill Trust, Royal British Legion,

Cllr S Bryant War Memorial Trust

c. **Other Interests:** not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.

Cllr K Walder as a member of the Ashford Borough Council Planning Committee would not take part in the Planning item of the agenda.

960. **Public Participation:**

A resident raised the ongoing concerns regarding the housing association properties in Halden Fields.

Cllr Cackett to take forward.

961. **Ashford Borough Councillor's Report:**

Cllr Walder advised as to how her Ward Member grant has been spent during the current financial year. There is a new mobile foodbank that will be visiting the rural parishes.

The residents of Monypenny have been invited to visit Danemore and Farrow Court to see what modern facilities are available.

Next week there is an extraordinary full Borough Council meeting next Thursday to discuss the opportunities regarding the Civic Centre.

962. **Minutes:**

The minutes of the Parish Council meeting held on 18th October 2023 were submitted for approval, Councillor Barham expressed the opinion that the minutes were cursory and lacked the relevant detail especially regarding minute 952 Section 106 funding for the allotments.

It was agreed that this minute would be rewritten to include more detail, subject to this it was agreed that the minutes could be signed.

963. **Planning:**

Planning application PA/2023/1225 – 5 Winser Road, Rolvenden – Proposed single storey rear extension following demolition of existing extension and 2no rooflights to second floor.

Resolved: The Parish Council supports the proposals.

Planning application PA/2023/2024 – 5 Winser Road, Rolvenden – Single storey rear extension including removal of window and relocation to side elevation or rear extension, closing of door at ground level; alteration to ceiling and insulation to walls and fireplace at second floor, conservation roof lights on rear extension.

Resolved: The Parish Council supports the proposals.

Planning application PA/2023/2003 – 36 High Street, Rolvenden – Listed Building Consent for removal and insertion of walls, insertion of sliding doors following removal of door and window, moving doorways, skylight into flat roof, raise and repair first floor ceiling, rebuild chimney stack leg.

Resolved: The Parish Council supports the proposals.

Planning application NOT/2023/1985 – 60A High Street, Rolvenden – T1 – Sycamore – Crown lift 2.5 metres from ground level. Removing just the 4 lowest branches. Crown reduction from 14 metres to 11.5 metres to improve shape, to reduce the spread over the public pavement and parking bays. To manage how to reduce problems in the future. T2 – Acer Plantanoides (probably Royal Red) – Crown lift 2 metres from ground level removing the two lowest branches along with shoots. Crown reduction from 12 metres to 10 metres to result in a better shape tree, to avoid branches spreading over the public pavement and across my boundary into my neighbour's drive.

Resolved: The Parish Council supports the proposals.

964. **Finance:**

Schedule of payments:

Tompsett landscaping £1,988.02 (VAT £331.34)

Staff Costs £2,075.49

Litter picking £120.00

Ashford Borough Council £327.78

D Curtain £45.98 (VAT £7.66)

Councillors Mrs D Curtain and N Cackett verified the entries through the bank account.

Resolved:

- 1. To authorise the payment of the items in the schedule of payments**
- 2. To receive and note Report RPC/2023/14**
- 3. To receive and acknowledge the financial movements for the period 1st April 2023 to 31st October 2023.**

965. Village Gateway for the Layne:

In accordance with minute 939 of September 21st 2023 a request was submitted to Kent Highways by way of the Highways Improvement Plan.

KCC will be attending to undertake a site visit to measure the Eastern entrance on Maytham Road as there is nothing to scale the verge against. Once it has been determined that there is sufficient width the Parish Council will be requested to pay £1,068 by way of design fee to produce the design for the 2 gateways with costings. KCC have offered to help with funding once the final cost has been determined.

Subject to confirmation that the verge is sufficiently wide the Parish Council is asked to authorise the payment of £1,068 to KCC upon receipt of an invoice.

Resolved: to await confirmation from Kent Highways that the Eastern Entrance has sufficient room for a gateway before proceeding, should the width be sufficient the KCC member to be contacted regarding the design fee as this seems excessive.

966. Play Area Annual Inspections:

To date only one quotation has been received in the sum of £7,700, one company refused to quote as they were too busy and another as it was outside of their work area. Further quotes are being sought.

967. Monypenny / Vicarage redevelopment:

As reported by the Borough Councillor in her report.

968. Kent Cycling and Walking Infrastructure Plan Consultation:

Kent County Council are consulting on proposals for 30 new and improved walking, wheeling, and cycling routes and zones as part of a countywide Kent Walking and Cycling Infrastructure Plan (KCWIP).

The feedback received so far has been used to help identify and prioritise 15 walking and wheeling zones and 15 cycling routes, which will form the first version of the KCWIP. Feedback on these is essential in helping finalise the plan.

The interactive map and further details are available at kent.gov.uk/KCWIP

Resolved: as there are no proposed routes in the Parish it was agreed for councillors to submit comments as individuals.

969. Other items for information:

Kent Highways have delivered the 30mph toolkit to the Chairman which consists of wheelie bin stickers and a banner.

Councillor Bryant reported that the auction of promises raising funds for the restoration of the church clock takes place at the Village Hall on 2nd December at 7:30pm.

The Public Rights of Way team have emailed regarding the Byway AT63A which runs from Sandhurst Lane to Little Kensham Farm. There have been reports of significant damage to private land by vehicles turning where the byway comes to an end as a result they are of the opinion that the signage is presenting a nuisance to the land owner and that the sign should be removed. Members were of the mind that this would make little difference as users could still find the route on Satnavs.

There being no further business the meeting closed at 8.40pm