



# Rolvenden Parish Council

Minutes of a meeting of Rolvenden Parish Council held on Tuesday 19<sup>th</sup> February 2019 at 7.30pm in Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND.

Present: Cllr D Murray (Chairman) Cllr Mrs D Curtain (Deputy Chairman), Cllr B Hindley, Cllr M Hook, Cllr Mrs I Newman, Cllr Mrs J Stace, Cllr G Tiltman, and Cllr R Wilcox

In attendance: Peter Setterfield PSLCC, Parish Clerk and Responsible Financial Officer.

Also attending 11 members of the public

**216. APOLOGIES FOR ABSENCE:**

There were no apologies for absence

**217. DECLARATIONS OF INTEREST:**

**1. Declarations of Members' Disclosable Pecuniary Interests:**

Cllr Mrs D Curtain, trustee of the War Memorial Trust

Cllr M Hook, trustee of the War Memorial Trust

Cllr Mrs I Newman, trustee of the War Memorial Trust.

Cllr B Hindley, trustee of the War Memorial trust, Chairman Rolvenden Cricket club

**2. Declarations of Members' Other Significant Interests:**

Cllr G Tiltman, member of the Village Hall Management committee

**3. Declarations of Members' Other Interests:**

Cllr M Hook, membership of the Weald of Kent Preservation Society and Rolvenden History Group.

**218. MINUTES:**

The minutes of the Parish Council held on 15<sup>th</sup> January 2019 were submitted, agreed as a true record and signed by the Chairman.

**219. Planning:**

18/00065/AS – 37 Sparkeswood Avenue, Rolvenden – Proposed 3 bedroom detached dwelling adjacent to 37 Sparkeswood Avenue – notice of appeal received.

**Resolved: to submit further comments to the Planning Inspectorate in support of the Parish Council's objection to the application.**

19/00031/AS – 5 Maytham Cottages, Frogs Lane, Rolvenden – Enlarge & remodel existing link and to remodel existing outbuilding to accommodate new kitchen and breakfast area.

Listed building application 19/00033/AS – 5 Maytham Cottages, Frogs Lane, Rolvenden – Partition wall removal; form new openings internally and to exterior wall for new windows; demolition of brick flat roof lean to rear extension; enlarge & remodel existing link to accommodate new kitchen and breakfast area.

**Resolved: The Parish Council supports the application.**

**220. Finance**

Payments authorised at the meeting

Cheque number	Payee	Amount
300118	P Setterfield	£427.71
300119	P Setterfield	£32.84
300120	HMRC	£132.60
300121	S Brooks	£120.00
300122	Cornex Garage	£66.50
300123	Ashford Borough Council	£2,022.00
300124	Ashford Borough Council	£361.50
300125	G Tiltman	£60.65

Cllr Curtain confirmed that the entries through the bank account were verified.

Unity Bank were requested to forward copy statements to the Parish Clerk to enable verification of the account, however they refused as the Parish Clerk is not a signatory on the account.

**Resolved: To request the bank to enable the Parish Clerk to view transactions online but to have no other access to the account as a non-signatory.**

**221. Rolvenden Rocket:**

At the recent progress meeting the pricing structure was reviewed in conjunction with the Tenterden Hub which works closely with the Rocket on a reciprocal arrangement basis. The new fee will be a flat £1.70 per mile with a small additional charge if one of the volunteer drivers is used. So far the targets for usage have been met.

**222. Halden Field:**

A recent site inspection confirms that the oak tree is ok and the fencing has been moved. The large trench at the front of the development is to be filled with concrete to act as a root barrier for the cherry trees.

**223. Playground equipment:**

The need for weekly inspections of play equipment has recently been highlighted to the Parish Council following a court case in the County. In the event of a claim being made on the insurance not only will the annual report be considered but a weekly visual check must be undertaken and documented. As the Council concerned in the case was able to provide a full set of documents the case was dismissed.

Two residents have agreed to undertake the inspections and the Borough Council have supplied a template to be adapted for each of the play areas.

**224. Neighbourhood Plan:**

A grant application has been submitted to Locality in respect of the additional work required by the Planning Consultant to make the Regulation 15 document comply with the recently adopted National Planning Policy Framework and the emerging Ashford Local Plan 2030. The sum requested has been based on a written quotation for the work.

This application has been successful.

The Neighbourhood Plan has been modified and resubmitted to the Borough Council who are now undertaking a review to determine if a Strategic Environmental Assessment is required.

**225. Highways matters:**

Provision of kerb opposite the Village Hall: a quotation for the works has been received from Kent Highways as follows:

1. Provision of new kerb line between the lay-by outside the church to tie into the existing kerb line at the junction with Monypenny. The kerb line will comprise a conservation bull nose type kerbstone laid with a 150mm upstand.
2. Re-shaping and landscaping of the existing grass verge to tie into the new kerb line. (Importation of fresh topsoil and application of grass seed).
3. Provision of two new road gullies to prevent surface water flooding and associated pipework located (1) midway between the lay-by and the entrance to The Rectory. & (2) located outside the entrance to The Rectory.
4. Resurfacing of the existing carriageway channel to tie into the new kerb line.

The cost to undertake this work with the associated traffic management will be £16,089.26. the quotation is provided on the assumption that there are no utility services within the works area that will require alteration.

At the current time there are insufficient finances to undertake these works. The Parish Clerk is to return to Kent Highways to see if any works can be undertaken as a Health and Safety issue at no cost to the Parish Council.

**226. Collections:**

The Parish Council is asked to consider the future home for the Lavell Collection and for a picture of Maytham Hall.

It was agreed that further enquiries be made regarding the safe storage of the collection and the provision of a fire-proof safe.

It was agreed that the picture of Maytham Hall should be displayed in the gallery.

**227. Noticeboards:**

The Parish Council is asked to consider the purchase and installation of a further noticeboard in a more prominent position in the village.

Following discussion it was agreed that Councillor Tiltman would liaise with the Parish Clerk regarding the noticeboards.

**228. Any Other Business:**

Councillor Newman reported that KCC had recently cleared the footpath from the Streyte to the Layne to a very high standard. The Clerk was requested to send a compliment to Highways.

Councillor Tiltman is finding it difficult to keep up to date with the website with dealing with the Rolvenden Rocket. It was agreed that the Parish Clerk would take over responsibility for the website.

There being no further business the meeting closed at 9.00pm.